



Working With Your RV Maintenance Reports

Learn how to view and print reports

REPORTS OVERVIEW

Reports is one of the features that really makes Maintain My RV valuable. You can run a variety of reports for a variety of reasons. You can print a report of what's past due and tell your servicer exactly what you want done. Or you can print a report of the maintenance you have done and increase the value of your RV as you sell it. Our customers have found a number of uses for the reports and we are sure you will as well.

RUNNING REPORTS

There are currently a total of 8 reports that can be customized for exactly what you are looking for. Based on the report you can select a specific value such as Equipment and or a date range for activity or fueling information your looking for.

ALL MAINTENANCE PERFORMED	Report display all performed maintenance sorted by date.	Select a Date Range 2/13/16 — 3/14/16	View Report
ALL UPCOMING MAINTENANCE	Report display all upcoming maintenance sorted by date.	Select a Date Range 3/14/16 — 6/12/16	View Report
ALL PAST DUE MAINTENANCE	Report display all past due maintenance sorted by date.		View Report
ALL MAINTENANCE PERFORMED BY EQUIPMENT	Report displays your entire maintenance log sorted by category.	Select Equipment	Select a Date Range 2/13/16 — 3/14/16 View Report
ALL MAINTENANCE PERFORMED BY VENDOR	Report displays your entire maintenance log sorted by vendor	Select Vendor	Select a Date Range 2/13/16 — 3/14/16 View Report
ALL MAINTENANCE PERFORMED BY ACTIVITY	Report displays your entire maintenance log sorted by activity	Select Activity	Select a Date Range 2/13/16 — 3/14/16 View Report
ALL MAINTENANCE PERFORMED BY EXPENSE	Report displays your entire maintenance log sorted by expense	Select Type	Select a Date Range 2/13/16 — 3/14/16 View Report
ALL FUEL RECORDS	Report displays your entire fuel log sorted by date	Select a Date Range 2/13/16 — 3/14/16	View Report

All Past Due Maintenance Report

This report will show you what items are past due and why. A maintenance items can be pas due for 1 of 3 or a combination of reasons based on what frequency interval you setup in your schedule. An item could be late due to exceeded miles, hours, or date has passed.

Sort by any column before printing

MOTORHOME		Current Miles: 29,602 Current Date: 03/14/2016						
Equipment	Activity	Last Completed			Upcoming Due			Last Spent
		Date	Mileage	Hours	Date	Mileage	Hours	
Generators	Clean or replace air filter	11/22/14	20,140		11/22/15			\$0.00
AIR CONDITIONING AND HEATING	Replace Aqua Hot fuel filter and fuel nozzle	1/8/15	20,140		1/8/16			\$187.25
Coach	Change smoke detector batteries, check CO2 sensors				1/1/13			
Generators	Test under load	2/9/16	29,601	190	3/9/16		390	\$0.00
Generators	Check engine oil and coolant levels	2/8/16	29,526		3/9/16			\$0.00
Generators	Check generator air vents for obstructions	2/9/16	29,601	190	3/10/16			\$0.00
AIR CONDITIONING AND HEATING	Access and clean the Evaporators							
Generators	Change fuel filter	11/22/14						\$0.00
Generators	Change engine oil and filter	11/22/14	20,140		11/22/15			\$0.00
CHASSIS	Transmission fluid and filter change				1/1/14			
CHASSIS	Lube drive train u-joints				7/1/12			
CHASSIS	Inspect Battery Connections and overall condition	2/8/16	29,601		3/8/16			\$0.00
TOTAL:								\$187.25

See when the activity was last performed and when your schedule expected it to be performed next.

The total amount spent on these activities the last time they were performed.

In the above example for the maintenance activity "Test under load" for the generator, you can see it was last performed at 190 hours. The current hours on the generator which you cannot see on this view is 200. However this item is past due because the schedule calls for this activity to be performed every 200 hours or every 1 year.

As you can see at the top of the report the date is 3/14 so this items shows past due, as it was expected to be performed again on 3/9

Printing Reports

After viewing your reports on screen you have the option of printing it as well. This can really come in handy when taking your vehicle in for service, showing it to a perspective buyer or figuring out what parts to buy for this weekend's project.



ALL UPCOMING MAINTENANCE

3/14/16 – 6/12/16

Motorhome

Current Miles: 29,602 Current Date: 03/14/2016

Equipment	Activity	Last Completed			Upcoming Due			Last Spent
		Date ▼	Mileage	Hours	Date	Mileage	Mileage	
Coach	Inspect Coach Batteries	3/14/16	29,602	0	5/14/16	31,602		\$0.00
Jacks and Leveling Systems	Inspect jacks for fluid leaks and overall operation	2/8/16	29,601		4/8/16			\$0.00
CHASSIS	Check hydraulic oil level	2/8/16	29,601		5/8/16			\$0.00
TIRES	Check side walls for cracks, tread wear and date code	2/8/16	29,602		5/8/16			\$0.00
Coach	Air Tanks, pull lanyards, check for moisture	2/8/16	29,601		5/8/16	32,601		\$0.00
Coach	Inspect Air Dryer	2/8/16	29,601		5/8/16	32,601		\$0.00
Coach	Inspect Air Compressor - check for leaks and pressure	2/8/16	29,601		4/8/16	31,601		\$0.00
AIR	Check Aqua	2/8/16	29,602		5/8/16			\$0.00

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